

A non-dependant has left/joined my home since you worked out my benefit

Name of person who left/joined \_\_\_\_\_

Date of birth \_\_\_\_\_

Date the non-dependant left \_\_\_\_\_

New Address \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Remember:**

If you don't provide evidence of your non-dependant's income then the highest deduction will be made.

Please note if the rent you pay includes rent free periods, amounts will be adjusted accordingly.

See our website:  
[www.angliarevenues.go.uk](http://www.angliarevenues.go.uk)

Send this form to:  
**Anglia Revenues and Benefits Partnership**  
Breckland House  
St. Nicholas Street  
Thetford  
Norfolk  
IP24 1BT

hb6

**Are we taking the wrong amount off your Housing Benefit?**

- Maybe a non-dependant has gone on to Income Support/Jobseekers Allowance (Income Based).
- Maybe a non-dependant has left your home.
- Maybe we've made a mistake.
- Use the attached form to tell us.

**Do I have to make the non-dependant pay a share?**

This is entirely up to you – it is usually fair to expect non-dependants to pay a share of your household expenses, but you can charge what you like or nothing at all. Whatever you do, the law forces us to make these cuts in your benefit. If non-dependants don't pay their share you may find it hard to pay your rent and may ultimately lose your home.

**Can Social Security pay any of my money direct to cover these cuts from my benefit?**

No! Nor can they pay any of a non-dependant's benefit direct to you or your landlord.

**Important**

Don't forget to let us know about any changes as soon as possible. You must also tell us if anyone new comes to stay with you.

If you want more advice,  
We are:

Breckland Residents  
**Revenues Services**  
Breckland House  
St. Nicholas Street  
Thetford  
Norfolk IP24 1BT  
Tel: (01362) 656872

Forest Heath Residents  
**Benefits Section**  
College Heath Road  
Mildenhall  
Bury St. Edmunds  
Suffolk IP28 7UZ  
Tel: 0800 163030

Customer Counter open Monday – Friday

**If you prefer independent advice why not contact one of these:**

- Welfare Rights Officer
- Any Advice Centre, Citizen's Advice Bureau or Law Centre

**Anglia Revenues Partnership**

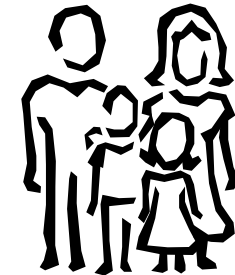


Breckland



Forest Heath  
District Council

**NON-DEPENDANTS**



**You may be getting less Housing Benefit because of people living with you, people like:**

- *Children who have left school*
- *Elderly relatives*
- *Friends*
- *Lodgers*
- *Relations*

**These may affect your Housing Benefit and Council Tax Benefit.**

**This leaflet may help you get some more benefit. Read on to make sure you're getting all the benefit you should be.**

**Revenues Services**  
**April 2006**

## Why you may be getting less Housing Benefit?

Is anyone living with you other than your partner or any dependant children? If so, the Government may expect them to pay a share of your housing costs and lays down set amounts. This means the Council has to take money off your Benefit.

### Who is affected?

Everybody on Housing Benefit who has a non-dependant in their household. In most cases we take off the money when we work out your benefit. We don't make the deductions if you or your partner are blind or if you get Attendance Allowance or the care component of Disability Living Allowance.

If you are over 65 we may not take any deductions for 26 weeks please ask for details.

### Who is a non-dependant?

Anybody who lives with you – it could be a child who has left school, an elderly relative, a friend, a relation

#### Except:

- We don't count people who are staying with you for a while but with a home of their own: for example they could be visiting for a few weeks, or helping out while you're ill.
- We don't take anything off for anyone under 18 or a child you still receive Child Benefit for.
- If two non-dependants are partners we take the higher of the deductions which apply and don't count the other partner.
- We don't take a deduction if you have a professional carer who lives with you and is caring for you and/or your partner.
- We don't count students. But we do count them during the summer vacation if they are working.

There are special rules for students who are commercial boarders – see below.

### Lodgers

There are special rules if you let out part of your property separately or take in boarders: we don't make the deductions but we count part of what your tenant pays you as income (unless you're on Income Support/Jobseekers Allowance – Income based).

## How much could I lose?

The amounts we have to take off your rent rebate/allowances are as follows:

### Full-time work deductions

If your non-dependant is over 18 and works full time, we take off an amount which depends on their gross pay (before stoppages) plus any other income. If they have a partner we count their income too, but we don't count any Attendance Allowance or Disability Living Allowance.

'Full-time work' means working 16 hours or more a week.

gross weekly income	amount we take off your benefit for rent	amount we take off your benefit for council tax
Under £106.00	£7.40	£2.30
£106.00 – £156.99	£17.00	£2.30
£157.00 – £203.99	£23.35	£4.60
£204.00 – £270.99	£38.20	£4.60
£271.00 – £337.99	£43.50	£5.80
£338.00 and above	£47.75	£6.95

### Lowest deduction – not in full-time work

If your non-dependant doesn't work full-time, we take off the lowest amount, unless they are in the list under no deductions (see below)

	amount we take off your benefit for rent	amount we take off your benefit for council tax
	£7.40	£2.30
On Income Support or Jobseekers Allowance (Income Based)	£7.40	NIL
Pension Credit	NIL	NIL

### No deductions at all

If your non-dependant: is aged under 18 • is aged 18-24 on Income Support or Jobseekers Allowance (Income Based) • is on YTS Scheme • has been in hospital for more than 6 weeks • is in legal custody (on remand or after sentence) • is full time student • receives Pension Credit • aged 18 or over not in remunerative work

IF YOU DO NOT PROVIDE EVIDENCE OF YOUR NON-DEPENDANT'S INCOME THEN THE HIGHEST DEDUCTION WILL BE MADE. Turn over for other important information

## Use this form if you think your Housing Benefit/Council Tax Benefit is wrong

Name \_\_\_\_\_

Address \_\_\_\_\_

Claim no. if known \_\_\_\_\_

Please change my Housing Benefit because (tick what applies to you  and give details)

I think you are taking the wrong amount for Name of non-dependant \_\_\_\_\_

Date of birth \_\_\_\_\_

Now tick what applies to your non-dependant in full-time work (at least 16 hours a week).

Wages before stoppages plus any other income (including partner's income) are

£ \_\_\_\_\_

(enclose at least one wage slip)

his wages have increased (enclose at least one pay slip)

not working or working less than 16 hours a week

on Income Support/Jobseekers Allowance (Income Based)

on YTS (Youth Training Scheme)

a full-time student

a full-time student who has returned for the summer vacation and is working

is partner of \_\_\_\_\_

has no income (Please give reasons) \_\_\_\_\_

is a boarder (gets meals)

is a lodger who rents part of my home separately

has been in hospital over 6 weeks

is in prison