

# Rent Proof

This form should be filled in by your landlord if you are a private tenant and have no current or up to date written tenancy agreement, you can detach this page and send it in later – do not delay your claim.

Name of tenant or boarder

The person above rents, boards or lodges at:

Address and postcode (include any room number)

Rent charged

weekly

4-weekly

monthly

Rent charged from

Is the rent up to date Yes

No

If No, arrears figure

This rent includes:

Yes

How much?

No

heating




cleaning of common areas




lighting of common areas




cooking




garage




parking space




hot water




furniture




water charges




personal laundry




laundry facilities




cleaning of accommodation




lighting of accommodation




care charge




Council Tax




other services (please specify)




Are any meals provided? Yes

(tick the meals)

breakfast

lunch

evening meal

No

- If you can't give an amount for water charges, please tell us the water charges you pay for the whole property for the current financial year
- If you include services in the rent that are not listed above, please write the name of the service and the amount in other services:

## Declaration Please send this form back to the Council

As far as I know, the information I have given on this form is true and complete. You can make any enquiries you need to check the details I have given on this form.

Date

Landlord's signature

Telephone no.

Landlord's name, address and postcode