

# The criteria for the discretionary scheme

## Exceptional discretionary Council Tax rebate

The eligibility criteria for an exceptional discretionary Council Tax rebate payment are listed below.

Who is it for?	How much is it?	Summary Criteria	How are the being contacted
People who were in care or Local Authority placements such as Homes for Ukraine placement and moved into a new tenancy after 1 April 2022.	£170	<ol style="list-style-type: none"> <li>1. Moved into new tenancy allocated by the local authority.</li> <li>2. Responsible for energy bills at property.</li> <li>3. Responsible for Council Tax, however those on low or no Council Tax due to exemption can still get the grant.</li> </ol>	<p>Anglia Revenues Partnership (ARP) to write directly to these households.</p> <p>Phone contact may also be made encouraging residents to complete form.</p>
As above but in a House of Multiple Occupation	Up to £100	As above but not responsible for Council Tax as paid by the Landlord.	As above.
<p>Residents in Houses of Multiple Occupancy or where the landlord pays Council Tax but the applicant pays for energy.</p> <p>Residents will need to show that they were in the property on 1 April 2022</p>	Up to £100	<ol style="list-style-type: none"> <li>1. Open to Council Tax bands E to H.</li> <li>2. Properties in classes N, P, S U and W are not eligible.</li> <li>3. Living in this property on 1 April 2022.</li> </ol>	Anglia Revenues Partnership (ARP) will write to landlords to ask that they encourage their tenants to apply.
Residents in band E to H homes who do not meet the above categories but are experiencing exceptional financial hardship Residents will need to show that they were in the property on 1 April 2022.	Up to £150	Applicants must be able to demonstrate exceptional financial hardship. This funding may include residents who have a pre-payment meter for gas and/or electricity, and who have a current Individual Voluntary Arrangement in place.	We will highlight this through the media, social media, as well as writing to stakeholders including our housing team, councillors, town and parish councils, community groups and support organisations and NHS partners.

Applications for this scheme closed **31 October 2022**, this deadline is given as the Government says no more grants can be paid after the end of November 2022. In early November, if any discretionary money is left, we will process the last of the grants and decided how we allocate any remaining money.

## Automatic awards and how it has been paid

You were eligible for a payment if you met any of the following criteria:

- **You live in a property in council tax bands A to D (or E in disabled band reduction scheme) and you are in receipt of Local Council Tax Support you will have received £150 Council Tax rebate payment plus an additional £20 discretionary payment**

People who were eligible and pay their Council Tax by Direct Debit will have received a payment by 25 July 2022.

People who don't pay their Council Tax by Direct Debit, who were eligible and who completed an application for the £150 application Rebate Grant, will have received a payment for the discretionary £20 into their bank account, by 25 July 2022.

Those eligible residents, who aren't on Direct Debit and who did not complete an application or whose bank details were not successfully verified, will have had the £150 Rebate Grant and £20 discretionary payment applied to their council tax account by 22 July 2022.

Following the Discretionary award being applied, if your council tax account is now in credit, please complete a refund request form to apply for a refund:

- [Breckland refund request](#)
- [West Suffolk refund request](#)
- [East Suffolk refund request](#)
- [Fenland refund request](#)
- [East cambridgeshire refund request](#)

- **You live in a property in council tax bands E to H and you are in receipt of Local Council Tax Support you will receive a £170 energy rebate payment.**

Direct debit payers you will have received a payment by 25 July 2022.

Non direct debit payers see 'Non-direct debit payers' section further down this page.

- **You live in a property in council tax bands E to H and are exempt from council tax under Class U (Severely mentally impaired) you will receive a £150 energy rebate payment.**

Direct debit payers will have received a payment by 25 July 2022.

Non direct debit payers see 'Non-direct debit payers' section further down this page.

- **You live in a property in council tax bands F to H and you are a liable council tax payer who qualifies for the disabled band reduction you will receive a £150 energy rebate payment. PLEASE NOTE: anyone living in a band E property who qualifies for the disabled band reduction would've received a payment under the main scheme.**

Direct debit payers you will have received a payment by 25 July 2022.

Non direct debit payers see 'Non-direct debit payers' section further down this page.

Non-direct debit payers bands E to H who meet the criteria above

We wrote to you inviting you to complete a secure online form with your bank details so that we can make a payment to you, alternatively if you do not want to complete a form the payment will be applied to your council tax account.

The deadline to complete the form was 31 July 2022

Please note that where bank account details are supplied we are required to carry out mandatory pre-payment checks using a secure application supplied by the Cabinet Office.

If your bank account details passed the mandatory pre-payment checks you should have received a payment into your bank account on or around 10 August 2022

If your bank details did not pass the above pre-payment checks the payment will have been applied to your Council Tax account. If your account was subsequently in credit, we will have tried to contact you to tell you how you can apply for a refund.